

**ECOLE ST. Paul ELEMENTARY SCHOOL  
SCHOOL COUNCIL MEETING**

**Wednesday February 17, 2016**

**ATTENDEES** – Karol Cabaj Martin, Dwight Wiebe, Jenn Looy, Rhonda Lafrance, Gina Laramée (No Quorum)

**A. WELCOME & PRAYER**

**B. PRESENTATION** –tabled

**AGENDA**

**C. CALL MEETING TO ORDER**

**D. APPROVAL OF AGENDA**

**E. APPROVAL of MEETING for  
January 19<sup>th</sup> 2016, Meeting-tabled**

**F. BUSINESS ARISING**

- 1. School Council Information Sharing-** information brought to Admin council meeting. Management of information and best platform will be explored with all school councils.
- 2. 3 Year Plan Review**-tabled

**G. NEW BUSINESS**

- 1. School Fees-** discussion about whether or not to include a fundraising fee at time of registration. Further discussion required.
- 2. Alberta Bill of Rights to Protect our Children-** Division has until March 31 to be in compliance with legislation. Board will also consider Pastoral letters and a number of other resources when making up the draft. Draft to be shared with school councils.
- 3. Movie Night**-lack of volunteers

**H. PRINCIPAL'S REPORT**

**SCHOOL EVENTS:**

**January 22** – Beach Day

**January 18-24** - Week of Christian Unity

**January 27** – National Family Literacy Day;  
Eye See Eye Learn; Board Tour

**January 29** – Faith Day/No School

**February 3** – DHRC meeting

**February 8** – Family Day Activity

**February 10** - 2 pm dismissal

**Feb 11-12** – Teachers Convention

**Feb 16-** Tech Tuesday/ Running Club

**Feb 17** – Healthy Living/Eye See Eye Learn in ECS

**\* Board Tour** – All board members and two Central Office toured the school and then a short presentation given with a question and answer period.

**\*Enrolment:** Currently at 344

**\*Faith Day** – for SPECS, Racette and Mallaig.  
Speaker Ken Yasinski

1. We Live in the moment -Do the next loving thing
2. We are all longing for belonging
3. life changing decisions. Decision - Habit - Destiny
4. Develop an attitude of gratitude
5. no communication - no relationship (With God - talking to God -it's prayer)
6. Start slow and continue to grow
7. Prayer is a decision
8. If you can breathe, You can pray.
9. prayer can be structured or spontaneous conversations with God
10. Become a living Thank You



**\*Bill of Rights/GSA** - Our division has until March 31 to come up with policy that abides by legislation and Alberta Bill of Rights with regard to discrimination and also take into account philosophy statements and beliefs from Catholic teachings. Once prepared, the policy will be shared at that time through School Councils.

**\*Habit #2 - Habit 2** — Begin With the End in Mind- Have a Plan - I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's mission and vision. I look for ways to be a good citizen

**\*Motto Contest** - division searching for new motto. See poster

**\*Parking Lot/Morning Supervision** – A letter prepared to send out. Feedback from School Council in regards to School Visits and Parking Lot

#### **UPCOMING EVENTS:**

**Feb 18-** Crazy Hair Day/Assembly Pd. 2/Staff Meeting

**Feb 19-** EDI Mapping Meeting for ECS/ AR celebration

**Feb 25** – Pink Shirt Day – focus on kindness

**Feb 26** – Winter Carnival - Alternate Winter Carnival Day on Feb 29

**March 1** - Reconciliation (Gr.3 & 4- 1:15-2:00) (Gr. 5-2:00-2:45)

**March 7** - PD Day

**March 8/9** - Farm Safety Presentations

**March 9** - Grade one Service Project

**March 10** – Grade 5 Ski Trip

**March 11** - Report Cards go home

**March 17** – Assembly Pd.1/Wear Green/Eat Green/ Student Led Conference/

**March 14-18** – Substitute Appreciation Week

March 23 – Alberta Opera/Stations of the Cross/Gr. 1 Lenten Project

**March 25** - Good Friday **March 28** – Easter Monday

**March 28**-April 1 - Spring Break

**April 11/12** – Planète des Alphas PD in Edmonton

reviewed Policy 12 - Role of the Superintendent and Policy 13 - Reviews, Appeals and Hearing Regarding Student Matters. Suggested changes were forwarded to the Policy committee and tabled to the March Board meeting. All Board policies can be viewed on the Division website at [www.stpauleducation.ab.ca](http://www.stpauleducation.ab.ca)

\*Each year the Board of Trustees provides support (registration and hotels) for two parents from Division School Councils to attend the Alberta School Boards' Association conference. Details will be emailed to School Council chairs. The two spots will be filled on a

first come, first served basis. \*Assistant Superintendent Imeson reported on the following items: (1) Principals have been in dialogue with a representative of the St. Paul Athletic Association to review the scheduling and the venues of St. Paul Athletic Association sporting events. (2) St. Paul Athletic Association will contact the RCMP to move the date for the RCMP Road Race to the first Tuesday in May in order to avoid scheduling conflicts with other sporting events. (3) After a consultation

involving school secretaries, teachers, and administration, the Division has selected Maplewood as the vendor for the new student information system. This change was made necessary due to the inability of the current vendor to keep up with provincial requirements at a reasonable cost. The rollover date has yet to be decided. (5) The Division is looking at having rotary phones in every school in order to ensure that parents can contact the school during periods of power outage. (6) The Division has moved the due date for school Three Year Plans/Annual Reports to January 15 of each year in order to better align with the date of release of the Division Annual Education Results Report. (7)

Effective immediately the Division will only be providing internal email accounts for staff hired on contracts of 20 days or longer. (8) Portage College will be sending a survey out to local junior and senior high schools; relevant data will be shared with the Division. (9) Principals have been asked to submit names for the Indigenous Shining Student Awards. (10) On January 29, bus drivers participated in a one day workshop providing training for the National Safety Code Compliance and pre-trip inspection, as well as a presentation by the National Safety Code auditors. \*Assistant Superintendent Gervais reported on the following items: (1) The Division is looking at a system to support how school councils communicate with parents. (2) The Division is exploring the feasibility of having debit and credit machines available in schools. (3) As part of the work in the area of comprehensive school health, the Division is looking at having Body Composition Clinics available for Division staff. These clinics are available free of charge through the Alberta School Employee Benefit Plan. (4) At their recent meeting, principals reviewed guidelines for instructional practices to support

#### **TRUSTEE REPORT**

\*Board Chair Starosielski welcomed members of the press, the local ATA president, and the principal representative. \*Trustees approved the final draft of the 2016-2107 school calendar with a minor change to a PD day in June due to a conflict with a provincial high school sporting event. The first day of school will be Thursday, September 1, 2016. The calendar will be posted on the Division website. \*Trustee Lafrance reported on the Division motto contest which will officially open on February 16. The winning entry will be selected by the Board and announced at the April 13 Board meeting. Contest details will be sent home with students and promoted on the school and Division websites and Facebook pages. \*Alberta Education has announced grant funding aimed at promoting and enhancing collaboration and coordinated services for FNMI learners. Trustees approved a grant proposal in principle which provides for a project coordinator and three community advocates from Saddle Lake Cree Nation, Whitefish Lake First Nations #128, and Frog Lake First Nations/Kehewin Cree Nation. \*Trustees reviewed correspondence from the Alberta School Boards' Association requesting feedback from stakeholders on a review of the Municipal Government Act. \*As part of their regular policy review process, trustees

literacy in the Division. (5) Principals discussed procedures for tracking requests for student cumulative records from other Divisions/schools. (6) The Division will host a Level 2 Violence and Threat Risk Assessment training facilitated by Kevin Cameron on May 5 & 6, 2016. The Division has previously hosted several Level 1 trainings. Kevin is a leader in North America on violence in schools. (7) Principals were asked to submit names for the Edwin Parr Teacher Award which annually recognizes outstanding first year teachers. (8) Substitute Teachers' Appreciation Week is on March 14-18. The Division recognizes and is thankful for the valuable support from our substitutes. (9) A Faith Development Day for staff from St. Paul Elementary, Racette and Mallaig schools was held on January 29. Ken Yasinski spoke on 'The Seeds of Faith'. (10) Division staff recently met with the Dean of Campus St. Jean to learn more about bilingual programs and entrance requirements. MORNING AFTER: Regular Board of Trustees Meeting Synopsis February 10, 2016 \*Press: Janice Huser, St. Paul Journal; Jena Colbourne, Lakelandconnect.net; Meredith Gillis 97.7 The Spur \*ATA Local President: Connie Landsiedel \*Principal Representative: Andrea Austin, Principal, St. Paul Alternate Education Centre \*Trustees received financial information for the month of January. \*Secretary-Treasurer Champagne gave a financial report including a budget variance report and a comparative financial profile showing that the Division finances are on par with jurisdictions of similar size. \*Secretary-Treasurer Champagne gave the following report on capital projects: (1) The Division participated in a teleconference with Minister Eggen in regards to a letter written by the Board to the Government of Alberta, dated December 16, 2015. The letter inquired about information sharing and timelines for the completion of the Two Hills Mennonite School. Remediation work is continuing and regular construction will resume shortly. A revised construction schedule with a total project completion date of September 2017 has been received. Further details can be found on the Division website. (2) The Ashmont School design is nearing completion. More details and drawings of the preliminary designs and site plan can be found on the Division website. \*Trustee Pederson shared a report from the Zone 2/3 Alberta School Boards Association meeting. \*Trustees reported on attendance at recent and upcoming meetings and events. \*Trustees reviewed the following correspondence and documents: (1) Responses to letters requesting funding assistance for the Division Family School Liaison Worker program. (2) A pastoral letter from Bishop Paul Terrio in response to Guidelines for Best Practices: Creating Learning Environments that Respect Diverse Sexual Orientations, Gender Identities and Gender Expression recently released by

Alberta Education. The Division will consider these and a number of other resources in drafting relevant policy. (3) A memo from Alberta School Boards' Insurance Exchange Insurance program regarding travel accident and trip cancellation insurance. (4) Revisions to the Division Employee Acceptable Use Agreement form, Administrative Procedure 160 - Safe and Caring Learning Environment, and Administrative Procedure 544 - Buildings and Grounds Security and Administrative Procedure 550 - Student Transportation Services.

## **I. TEACHER'S REPORT**

## **J. SPECS Fund Raising Society Report**

## **K. INFORMATION AND CORRESPONDENCE**

### **1.**

## **L. DATE OF NEXT MEETING: March 15, 2016 @7pm**

## **M. ADJOURNMENT**