

**ECOLE ST. Paul ELEMENTARY
SCHOOL
SCHOOL COUNCIL MEETING
Tuesday, April 19, 2016**

ATTENDEES – Dwight Wiebe, Cindy Lacroix, Mandi Mahe, Karol Cabaj-Martin, Rhonda Lafrance, Jana Dechaine

A. WELCOME & PRAYER

B. PRESENTATION - none

AGENDA

C. CALL MEETING TO ORDER

D. APPROVAL OF AGENDA

**E. APPROVAL of MEETING for
March 15, 2016**

F. BUSINESS ARISING

1. 3 Year Plan – Final Review-
minor update to timelines
2. Playground update –
meeting April 28, 2016

G. NEW BUSINESS

1. Student Learning,
Motivation and Student
Awards – at Elementary
level recognizing effort and
goal achievement; not about
the mark, it's about the
learning

**H. PRINCIPAL'S REPORT -
SCHOOL EVENTS:**

March 17 – Assembly Pd.1/Wear Green/Eat Green/
Student Led Conference/Interviews from 5-7
March 14-18 – Substitute Appreciation Week
March 21-24 - Stations of the Cross
March 23 – Alberta Opera – dress up!/ Gr. 1 Lenten project
March 25 - Good Friday
March 25 - April 3 - Spring Break
March 27 - Easter Sunday
April 8 - Easter Celebration - 10:50 am @ Cathedral
April 11/12 – Planète des Alphas PD in Edmonton
April 18 - Matthieu Mathématiques - Centre culturel - classes
d'immersion

***Admin PD** – Principals from across the division shared best practises and challenges in the areas of Student Achievement and Relationships. A second day was provided to do some long term goal setting in those areas using the information shared.

Catholic Faith – Two documents “When Your Child Attends a Catholic School” and “How Your Child Will Experience Faith in A Catholic School” will be reviewed by teachers on Friday. These resources will be shared with parents once staff has been in serviced.

***Enrolment:** Currently at 345

*** Alberta Bill of Rights to Protect our Children** - Policy 22 and Admin Procedure 160 drafts were reviewed/discussed at last Admin Council in March.

***School Fees** – Will remain the same for the upcoming year.

***Student Activities** – Many theme days have been held over the last few weeks that help foster physical/mental/emotional/spiritual wellness. St. Patrick's day saw the school family dressed in green and highlighting proper nutrition with healthy snacks. Kids were very proud to demonstrate their learning to their parents after their report cards. Lenten projects were taken on in Grade 1. As part of our yearly activities to celebrate the Triduum, classes learned about the Stations of the Cross. Racette hosted our Easter celebration.

*** Student Problem Solving** – Staff is noticing an increase in problems/conflicts/situations that include having to deal with exposure to social media, movies, video games, etc... Our young children are being exposed to themes that are above their level of development and include inappropriate and very mature themes. These themes are finding their way onto the playground. Staff work to re-direct, problem solve and teach using programs and services provided.

***Staffing** – Hired two new Instructional Assistants when a staff member moved away

UPCOMING EVENTS

May is the Month of Mary

May 1-7 - Catholic Education Week & Education week

May 5 - Violence Risk Threat Assessment - Level 2 - All Admin & COSS

May 4-teacher appreciation - IA's cover lunch supervision

May 5 -support staff appreciation -Teachers do supervision

May 7 - Theology on Tap - 7:30 at Smitty's Restaurant - Fr. Gerard is the speaker! \$15/person

May 19th - 11:30 Cree classes to Victoria Settlement/COSS mtg/Staff Mtg

May 24 School Wide Head Check

May 25 - Choir Field Trip

I. TRUSTEE REPORT

***Board Chair Starosielski** welcomed members of the press, ATA Local president, and the principal representative.

***Trustee Lafrance** reported on the Division motto contest. From the many entries received, the committee presented five for the Board to consider. The winning motto, submitted by Wanda Lysons of St. Paul, is “Learning Together, Growing Together.” The new motto will be launched through social media first and incorporated in existing business material as inventory is replaced.

***Superintendent Brodziak** provided a Safe and Caring Policy update. Policy 22 was sent to the

provincial office as per the March 31 deadline. To date, there has been no feedback from the province. The policy was also shared with schools and school councils.

*Trustees approved changes to Policy 13 - Reviews, Appeals and Hearings Regarding Student Matters and Policy 19 - School Councils, which were deferred from the March 2016 Board meeting and brought back to the Board after review by the Policy Committee. All Board policies can be viewed on the Division website at www.stpauleducation.ab.ca

*Trustees received information about a letter submitted jointly by a number of neighbouring boards (including SPERD) to the Minister of Education. The letter listed several common transportation concerns such as funding and the grant approval process. No response has been received to date.

*Trustees approved the following Locally Developed Courses: Workplace Essential Skills, Reading, Band, Forensics, Technical Theatre, Class V Drivers Training, and Film Studies.

*Trustees received information about a number of budget items and bylaws proposed by the Alberta School Boards Association. Trustees will review the items in greater detail at the April 27 Board meeting in preparation for the Alberta School Boards Association (ASBA) Annual General Meeting in June.

*Trustees approved a request to have a proxy vote at the upcoming Alberta Capital Finance Authority meeting.

*Trustees reviewed the proposed school fees schedule for 2016-2017 and requested further information regarding some of the proposed fees. Approval has been deferred until the April 27 Board meeting, at which time more will be known about the provincial budget.

*As part of their regular policy review process, trustees reviewed Policy 16 - Recruitment and Selection of Personnel and Policy 17 - Student Transportation Services. All Board policies can be viewed on the Division website at www.stpauleducation.ab.ca

*Superintendent Brodziak reported on the following items: (1) The Province of Alberta has recently announced that funding for the Mental Health Capacity Building Project will continue for next year. This funding supports the Success Coach program in several Division schools. (2) Alberta Education has recently released a draft document outlining revisions to the Teaching Quality and Leader Quality Standards. SPERD administration met jointly with other school system leaders and submitted feedback to the Minister's office. Once approved, these documents will replace the existing guidelines and will be used to guide practise for teachers and school leaders. (3) SPERD recently submitted a proposal to Alberta Education for a collaborative grant to build relationships, improve services, and ultimately improve outcomes for First Nations, Metis and Inuit learners. The Division has not received a final answer on the application. (4) At an upcoming in-house PD, school administrators will share their mission/vision for their own school and discuss longer term planning processes and successful initiatives at individual schools. Administration teams will also have the

opportunity to collaborate with teams from other schools. (5) In early May, Kevin Cameron will provide a Level 2 Violent Threat-Risk Assessment training for teams from Division schools and local representatives from the RCMP, Mental Health, and Child and Family Services. The Division Threat-Assessment Protocol is an important way the Division can provide for the safety and wellbeing of all students and staff. (6) The first round of staffing discussions for 2016-2017 has been completed. It appears the Division will be down approximately 50-100 students for the next school year. Until the provincial budget details are known, it is difficult to determine exactly how enrollment will affect the budget. Division administrators are looking at some options in the event that cutbacks will be necessary. (7) The Division received a thank you from the St. Paul Minor Hockey Association for support for their entry in the Kraft Hockeyville competition. Students were allowed to go on-line and vote during their breaks. (8) The Government of Alberta has recently released a teacher workload study which was commissioned to provide a comprehensive overview of tasks completed by teachers, time spent on teaching and teaching related tasks, obstacles faced by teachers, and fluctuations in workload throughout the year. Report highlights and the full report can be viewed online at <http://www.alberta.ca/release.cfm?xID=41529A12B4194-E794-A72E-2A4FAFC64978382A>.

*Trustees received financial information for the month of March.

*Secretary-Treasurer Champagne gave the following budget updates: (1) The 2015-2016 budget is currently on track with projections. Work on the 2016-2017 budget will continue once the province releases the details of the provincial budget on Thursday, April 14. (2) An Alberta Education representative recently audited the Division's transportation grant. As a result of adjustments to funding for transporting students with extraordinary needs, the Division's budget will be reduced by about \$147,000.00. (3) The Province of Alberta is requesting more detailed financial information from local school boards. Currently reporting to the Province is done twice a year, but going forward financial information will be required quarterly on an interim basis and monthly as of April 2017. (4) The Division has been looking at a product to support online payment of school fees and the management of school generated funds. In consideration of the increased reporting requirements from Alberta Education along with the timeline for implementing the new Student Information System, the decision will be deferred to a later date. Once more is known about what will be available from vendors the selection process will resume. (5) In collaboration with other stakeholders, the Division has been looking at possible grant sources to resurface the track at St. Paul Regional High School. The Division was unsuccessful with one application and is exploring additional options.

*Secretary-Treasurer Champagne gave the following report on capital projects: (1) Work on the Two Hills Mennonite School site progressing and steel framing has begun. The school is exploring the possibility of

reassembling playground equipment that was put into storage when construction began. (2) The detailed drawings for Ashmont School are nearing final approval. Once approval is in place the project will go to tender. Details and drawings of the site plan can be found on the Division website. (3) The Government of Alberta is completing a process of reviewing how construction projects are managed and announced. SPERD representatives participated in an online survey to support this review.

*Trustee Pederson shared a report from the Zone 2/3 Alberta School Boards Association meeting. There was considerable discussion about the Municipal Government Act as well as some discussion about a community in the province that gave money for land on which to build a new school. Trustees in attendance at the meeting also participated in an excellent FNMI blanket exercise.

*Trustees reported on attendance at recent and upcoming meetings and events.

*Trustee Young gave a report from the Learning Network Education Services board. This board coordinates professional development for area school boards. A representative of the LNES will be meeting with Division staff to review local PD needs for 2016-2017.

*Trustees reviewed the following correspondence

D. ADJOURNMENT

and documents: (1) An ASBA report on Student/Teacher Staff Counts. This report provides information about the number of staff and students in each division as well as the average years of education and experience of teachers. Using this data it is possible to determine the pupil-teacher ratio (PTR) in all Alberta school districts. Based on the information in the document, SPERD continues to offer a favourable PTR in comparison to other school districts.

A. TEACHER'S REPORT

New Religion programs wonderful; Zones in classrooms

B. SPECS Fund Raising Society

Report – Fundraising, Council members – May 4 next meeting – to review - updating Hot lunch agreement; ribbons, buddy bench and fruit fundraiser; involve students with staff appreciation week treats

C. INFORMATION AND CORRESPONDENCE

E. DATE OF NEXT MEETING:

May 17 @ 7pm